



MINUTES
BAY DISTRICT SCHOOL BOARD MEETING
December 10, 2019

BOARD MEETING – 1:00 P.M. – BOARD ROOM

EXECUTIVE SESSION – COLLECTIVE BARGAINING
(Immediately following School Board Meeting)

Call to Order - Steve Moss, Chairman
Invocation – Dr. Steve Taylor, Emerald Coast Fellowship
Pledge of Allegiance – Ryan Neves, School Board Member

SCHOOL BOARD MEETING

Present: School Board Members Steve Moss, Pamm Chapman, Ginger Littleton, Ryan Neves, Jerry Register, William V. Husfelt, III, Superintendent and Attorney Franklin Harrison.

The meeting was called to order at 1:01 pm. By Superintendent Husfelt, Dr. Steve Taylor of Emerald Coast Fellowship led the Invocation. The Pledge of Allegiance was led by Ryan Neves.

I. APPROVAL OF AGENDA

Superintendent Husfelt requested the following revisions to the agenda:

Added emergency item from Board Attorney Franklin Harrison: SCHOOL BOARD OF ALACHUA COUNTY FLORIDA vs. CORCORA AS SPEAKER OF FLORIDA HOUSE OF REPRESENTATIVES

Delete VIII. A. 1. x Request to Advertise School Board Policy 8.904 Virtual Instruction Policy

Motion by Register, seconded by Chapman, to approve. Motion unanimously approved.

II. APPROVAL OF MINUTES – November 12, 2019 School Board Organizational Meeting

The minutes were unanimously approved.

III. RECOGNITIONS/RESOLUTIONS/PRESENTATIONS

A. Superintendent’s Spirit of the Community Awards – Sharon Michalik recognized Olivia Walker and Jacob Pickle from Mosley High School.

B. Fall Sport Academic Excellence Awards – Kirk Harrell recognized Rutherford’s Boys Cross Country team, Mosley’s Girls Cross Country team, Bay’s Boys Golf team, Mosley’s Girls Golf team, Bay’s Football team, Bay’s Boys Swim team, Mosley’s Girls Swim team and Arnold’s Volleyball team.

WILLIAM V. HUSFELT III

SUPERINTENDENT

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Board Members:

Jerry Register

District 1

Ginger Littleton

District 2

Pamm Chapman

District 3

Ryan Neves

District 4

Steve Moss

District 5

- C. **Band Academic Awards** – Kirk Harrell recognized Bay’s Band.
- D. **Bay Education Foundation Presentation** – Janet Kessler presented a \$2500.00 check to Salvage Santa.
- E. **Superintendent’s Student of the Month**
 - 1. **Rosenwald High School** – Principal Chandra Tyson recognized Jamiya Forward
 - 2. **C.C. Washington Middle School** – Principal Chandra Tyson recognized Ava Cortright-Shedd.
 - 3. **H. Beach Elementary School** – Principal Glenda Nouskhajian recognized Kenna Vandel
 - 4. **Parker Elementary School** – Principal Chris Coan recognized McKenzie Henning

The meeting adjourned at 1:38 PM and resumed at 1:45 PM.

IV. ORGANIZATION REPORTS

- A. **Association of Bay County Educators**
Alexis Underwood extended an invitation to everyone to travel to Tallahassee to speak with legislators about the importance of education.
- B. **Bay Educational Support Personnel Association** – There was no update.
- C. **Bay Education Foundation**
Janet Kessler shared grant updates and new license plate that benefits Bay Educational Foundation and its goals.
- D. **Citizens Oversight Committee** – There was no update.
- E. **Kesia Milner spoke on the importance of the 2020 Census.**

V. HEARING FROM THE PUBLIC

No members of the public chose to speak.

VI. LEARNING COMMUNITY NEWS

- A. **Board Members & Superintendent**
Register gave a calendar reminder about Senior Recognition and Graduations coming in April, May and June. Moss gave a reminder that Friday, December 20, is a half day for students which will start the Christmas holidays, students will return to class on Tuesday, January 7.
Superintendent Husfelt gave a shout out to the Teacher and Support Person of the Year and complimented Sharon Michalik and Marianne Walker and all who participated. Husfelt reminded that the Millville Children’s Christmas parade will be held on Friday, December 13. Moss acknowledged that December 14 would be the 9th anniversary of the school board shooting.
- B. **District Staff**
No one spoke.

VII. CONSENT AGENDA

A. Superintendent

1. 2019-2020 Differentiated Pay for School Administrators – Page 1

~~4.~~ 2. Deputy Superintendent

a. Request Approval for Additional Unit Allocations – Page 4

2. 3. Assistant Superintendent for Teaching and Learning Services

a. Contracts/ MOUs/ Agreements 2019

1. Amendment Two between Gaetz Aerospace Institute, Embry-Riddle Aeronautical University and School Board 2019-2020 – Page 7

2. Big Bend Community Based Care Service Agreement – Page 11

b. Purchase of Advance Placement (AP), Advanced International Certificate of Education (AICE) and International Baccalaureate (IB) Exams for 2019-2020 – Page 27

c. Haney Calendar for 2020-2021 – Page 29

~~3.~~ 4. Business Support Services

a. Budget Calendar – Page 31

b. Financial Information – Page 33

c. Interim/ Final Payment – Page 34

d. Internal Audit Reports

1. Cedar Grove Elementary School – Page 36

2. Lucille Moore Elementary School – Page 44

e. Inventory Report – Page 53

f. Purchasing and Contracting – Page 58

~~4.~~ 5. Human Resources & Employee Support Services

a. Request to Approve Personnel Recommendations/ Out of Field Teachers – Page 110

~~5.~~ 6. Operational Support Services

a. ~~Freezer and Cooler Replacement – Jinks Middle School, Merritt Brown Middle School, and Bay High School~~

~~b.~~ **a.** Oakland Terrace Reroof Bid Results – Page 118

~~c.~~ **b.** Prequalification of Contractors/Renewal – Page 122

- ~~d.~~ Tyndall Elementary Bid Results for Asbestos Abatement
- ~~e.~~ c. Tyndall Elementary Reroof Project Bid Results – Page 125
- ~~f.~~ d. 2019-2020 Bay Haven Charter Academy, Inc. FEFP & Extra-Curricular Transportation Agreements – Page 129
- ~~g.~~ e. Panama City Beach Parks Agreement – Page 133
- f. **Capital Projects Update** – Page 145

Register asked if CRA Architects is the same as Clemons, Rutherford and Associates, Lee Walters confirmed that they are the same. Register made a motion to accept the Consent Agenda, Neves seconded, motion passed unanimously.

VIII. ACTION ITEMS

- A. **School Board Members and Attorney**
Emergency item added by Mr. Harrison.
Attorney Harrison asked to dismiss with prejudice the pending class action lawsuit with Alachua County. Mrs. Littleton made the motion to dismiss and Mr. Register seconded, motion passed unanimously.
 - 1. Request to Advertise School Board Policy
 - a. 6.510 – Sanitation – Page 149
 Littleton made the motion to advertise the proposed changes, Register seconded, motion passed unanimously.
 - b. **8.101 Student Progression Plan** – Page 150
 Littleton made the motion to advertise the proposed changes, Chapman seconded, motion passed unanimously.
 - c. **8.103 Organization for Instruction**
 Littleton made the motion to advertise the proposed changes, Neves seconded, motion passed unanimously.
 - d. **8.104 Program of Instruction**
 Neves made the motion to advertise the proposed changes, Littleton seconded, motion passed unanimously.
 - e. **8.106 Adult Education**
 Littleton made the motion to advertise the proposed changes, Neves seconded, motion passed unanimously.
 - f. **8.201 Grading System**
 Chapman made the motion to advertise the proposed changes, Register seconded, motion passed unanimously.

g. 8.202 Grade Point Average Grades 9-12

Littleton made the motion to advertise the proposed changes, Chapman seconded, motion passed unanimously.

h. 8.203 Statewide Assessment Program

Littleton made the motion to advertise the proposed changes, Chapman seconded, motion passed unanimously.

i. 8.204 Administration of General Education Development (GED) Test

Chapman made the motion to advertise the proposed changes, Littleton seconded, motion passed unanimously.

j. 8.301 Remediation

Littleton made the motion to advertise the proposed changes, Register seconded, motion passed unanimously.

k. 8.401 Promotion of Students

Chapman made the motion to advertise the proposed changes, Littleton seconded, motion passed unanimously.

l. 8.402 Retention of Students K-8

Chapman made the motion to advertise the proposed changes, Littleton seconded, motion passed unanimously.

m. 8.403 Course Requirements

Littleton made the motion to advertise the proposed changes, Chapman seconded, motion passed unanimously.

n. 8.404 High School Credit

Littleton made the motion to advertise the proposed changes, Register seconded, motion passed unanimously.

o. 8.405 Graduation Requirements

Littleton made the motion to advertise the proposed changes, Chapman seconded, motion passed unanimously.

p. 8.501 Adoption of Instruction Materials (Definition)

Littleton made the motion to advertise the proposed changes, Register seconded, motion passed unanimously.

q. 8.502 Evaluation of Instructional Materials

Littleton made the motion to advertise the proposed changes, Register seconded, motion passed unanimously.

r. 8.503 Review of Classroom Instruction Materials

Chapman made the motion to advertise the proposed changes, Littleton seconded, motion passed unanimously.

s. 8.505 Controversial Issues

Chapman made the motion to advertise the proposed changes, Register seconded, motion passed unanimously.

t. 8.506 Selection of Library Media

Chapman made the motion to advertise the proposed changes, Littleton seconded, motion passed unanimously.

u. 8.601 School Advisory Councils

Littleton made the motion to advertise the proposed changes, Register seconded, motion passed unanimously.

v. 8.602 School Improvement Plans

Chapman made the motion to advertise the proposed changes, Neves seconded, motion passed unanimously.

w. 8.701 Charter Schools

Littleton made the motion to advertise the proposed changes with consistency of numbers/words, Chapman seconded, motion passed unanimously.

~~x. 8.904 Virtual Instruction Program~~

This item was removed by the Superintendent.

y. 8.1001 Professional Development

Chapman made the motion to advertise the proposed changes, Littleton seconded, motion passed unanimously.

B. Superintendent

1. Request for Appointment to Represent Bay County Public Sector on the Tri-County Community Council, Inc. Board of Directors 2020 Term

Mrs. Chapman agreed to serve on the Tri-County Community Council, Inc. Register made the motion to appoint Mrs. Chapman to the council, Neves seconded, motion passed unanimously.

2. Request to Approve Bay County Chamber of Commerce's Appointment to the Citizen's Oversight Committee – Will Cramer
Register made the motion to appoint Will Cramer, Neves seconded, motion passed unanimously.

3. Request Approval of the Resolution for District Hazard Mitigation Projects
Register made the motion to approve, Neves seconded, motion passed unanimously.

4. **Request Approval of Hagerty Contract Extension**
Chapman made the motion to approve, Register seconded, motion passed unanimously.

4. 5. **Business Support Services**

a. Resolution to Proceed with Financing for New Beach School \$40 Million
Littleton made the motion to approve, Chapman seconded, motion passed unanimously.

b. Stop Loss Insurance Recommendations 2020 Year
Register made the motion to approve, Neves seconded, motion passed unanimously.

5. 6. **Human Resources & Employee Support Services**

a. Request to Advertise New/Revised Job Descriptions

1. Assistant to the Coordinator – Page 260
Littleton made the motion to advertise the proposed changes, Chapman seconded, motion passed unanimously.

2. Student Supportive Care Manager – Page 261
Littleton made the motion to advertise the proposed changes, Register seconded, motion passed unanimously.

IX. INFORMATIONAL ITEMS (No action required)

A. Charter School Financial Statements

1. Bay Haven Charter Academy, Inc. – Page 262
2. Central High School – Page 355
3. Chautauqua Learn and Serve Charter School – Page
4. Palm Bay Elementary – Page 359
5. Palm Bay Preparatory Academy – Page 360
6. Rising Leaders Academy, Inc. – Page 362
7. University Academy, Inc. – Page 363

B. Charter Schools Audit Information 2019 – Bay Haven Charter Academy, Inc. – Page 366

1. Bay Haven Charter Academy Elementary School
2. Bay Haven Charter Academy Middle School
3. North Bay Haven Charter Elementary School
4. North Bay Haven Charter Middle School
5. North Bay Haven Charter High School
6. Bay Haven Charter Academy, Inc.

X. EXECUTIVE SESSION – COLLECTIVE BARGAINING
(Immediately following School Board Meeting)



Steve Moss – Chairman



Bill Husfelt - Superintendent